

KINGSVILLE TOWNSHIP TRUSTEES REGULAR May 27, 2020

The May 27, 2020 regular meeting of the Kingsville Township Board of Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Copies of the May 13, 2020 regular meeting minutes were available. Jim Branch made a motion to approve the minutes and accept as presented. Karl Brunell seconded the motion; all yes.

CORRESPONDENCE: Mike Cliff said Chris Bradek, Road Superintendent, has made contact with Martuccio for dust control and will get a quote. Suite Kote is not available until July.

FINANCIALS: Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

DEPARTMENT REPORTS:

Road/Service: Last Wednesday, added to the ends of the 36" pipe on Brydle at the Monroe line. Thursday and Friday they ditched on Brydle. Scott left early on Friday. Jim worked in the cemetery and park those days. Monday they helped clean out the overhead storage at the fire hall and did some things around the garage. Chris went to A. Louis for supplies. They ditched on Brydle again today. Scott left at 11:00. Scott, Jim, and Chris have talked about working "summer hours." From Memorial Day to Labor Day we would change our regular hours to 6:00 am-2:30 pm. And wondered what the trustee's thoughts were?

Cemetery: Yesterday we had a funeral. The funeral director told Jim that Lulu is the best kept cemetery in the county. We need to update our information with the local funeral homes. One of them called and asked for Neal, recently. Jim continues to work on mowing.

Fire/EMS: Runs to date (05/26/2020): 261, there was 210 EMS. We provided Mutual Aid to Conneaut- 1 additional EMS - 11 total calls, North Kingsville- 5 additional - 29 total, Monroe - 1 additional EMS - 5 total and Sheffield - 1 additional fire - 8 total. At the Fire Station-we have completed the flagpole, it has been sanded and painted by crew after the Road Department constructed and welded base. A new flag, halyard and pulley were installed. It will be erected when Road Department has time available to bring the bucket truck down. Dave West, Interim Fire Chief, made contact with Dave Payne for drawings and pricing on addition to the station and will have him out next week. The bay floors have been cleaned, washed front exterior of station, the exterior windows of the station were cleaned, purchased roundup to spray the undesirable weeds and grass around the pads in front of the fire station. The Fire Inspections are still on hold due to quarantine. The schedule for 5/3-5/31 only had one open shift on 5/20 for an 8-hour block. There were two EMS calls during that time, one covered by KFD personnel, one covered by NKFD and first response by KFD. No overnight shifts. There were 4 after hours calls // mutual aid required twice with one responder from KFD on each call. Kingsville Township assisted Monroe Volunteer Fire Department with testing and operating MARCS radios in their township. They were impressed with the system and will be looking into making the switch. The Fire / EMS incident reports sent to state per routine. On May 25, 2020 - performed pump practice operations and water movement scenarios with Engine 621. Squad 609(1st out) a bolt for steering linkage fixed in house. The siren speaker on brush truck 604 was moved from the engine compartment to the front bumper and additional emergency lights spec'd out earlier will be installed in house to save money.

Zoning: One new permit for 5255 Rt. 193 for a new garage. Two violations letters were sent out to 6779 Reed and 6769 Reed Road for junk and trash on property that needs removed.

KIRC: KIRC's second infrastructure meeting was held on 5/14/20 also attended by Jim Branch, Mike Cliff and Commissioner JP Ducro. Fred presented a sewer flow table which showed Green Road current capacity permitted at 80,000 gallons per day with 18,000gpd currently utilized leaving 62,000gpd currently not used. But the identifiable total needs in the Accommodation Commercial District

and the downtown Residential District are about 187,000gpd. No allocations have been made for the Green Rd unused capacity because no new projects are actually moving forward yet. Two factors will dictate which future needs get to use the remaining Green Rd plant capacity: Which projects are built first and the cost of extending sewer lines to AC District or building a new Sewer plant in AC District. Elaine M got Pierpont survey and a county survey. Our survey needs a special KIRC work session. Jim Branch presented new large maps of parcels, lists of owners and zoning districts to help KIRC move forward with a survey. County Commissioner JP Ducro led an hour long brainstorming session. He explained the county central sewer system is more than a decade from being completed which could allow Kingsville to connect to satisfy more of Kingsville's future needs. KIRC should try to move ahead with our needs with an eye on what the County will do in the future. He recommended we ask Greg Myers of County Growth Partnership to come to our next meeting on May 28 and he has accepted. JP said we need solid proof of future client interest in our Ashtabula County District to give the best chance for State funding which might need to be in the \$10 million range. Everything in Accommodation Commercial District is for sale for higher end uses per local parcel owners.

OHEPA answered Kingsville would need to work with Ashtabula Health Department to develop the phase-in timing of when parcel owners would be required to tie-in after a new sewer line is installed on their frontage. This is critical to bring sewer use to future users as a first priority and not allow users with currently satisfactory septic systems to starve future economic development. The next KIRC meeting will be at 7 pm on May 28, 2020

OLD BUSINESS: 1) Jim Branch said that he will submit a letter to OPWC to find out what is needed to file an extension. The original deadline is October 30, 2020 for the Fox Road project. 2) Karl Brunell reported that everything is set for the June 6, 2020 Clean Up Day event. 3) Karl also reported that the Memorial Day ceremony went very well. The event was taped and can be viewed on Facebook and the Conneaut Cable channel. 4) Troop 11's flower sale in the park went very well. They thanked the township for allowing them to have it each year.

NEW BUSINESS: 1) Jim asked Dave to please check into the dispatch billing. He thought they were supposed to start billing on a per run basis and that they were also going to look into a credit for those that had already paid for dispatching. 2) Jim Branch made a motion to transfer \$400,000.00 from US Bank checking to the new checking account at Northwest. Mike Cliff seconded the motion; all yes. 3) Jim Branch made a motion to repair or replace the mower deck not to exceed \$1800.00. Mike Cliff seconded the motion; all yes. 4) Jim Branch made a motion to contact Ashtabula County regarding the possibility of having a recycling site in Kingsville Township. Mike Cliff seconded the motion; all yes. 5) Jim Branch made a motion to have a permanent yard waste container in Kingsville Township. Mike Cliff seconded the motion; all yes. 6) Karl Brunell made a motion to pay Scott the difference in pay for the 15 days between Road Superintendents. Jim Branch seconded the motion: all yes. 7) Jim Branch made a motion to have a shared cooperation for a water truck at the cemetery for Memorial Day between Kingsville and Buckeye Local Schools. They used School pick-up truck and Kingsville water tank and water. Mike Cliff seconded the motion; Karl Brunell refrained from vote. 8) Mike Cliff asked the Fiscal Officer to void the check to OPERS for 2 day penalty and pay out of personal funds so that there would be no issues in the future.

PUBLIC COMMENTS/CONCERNS: Fred Pierce-Ruhlund, Fox Road, complimented Jim Branch on the excellent job he does on Kingsville Township's website. Fred asked that the road department spend some time out on Fox Road to do some repairs. The KIRC next meeting will be on May 28 and Greg Myers, Growth Partnership, would be attending. KIRC will be spotlighting our area.

Karl Brunell made a motion to go into Executive Session regarding personnel matters with Fire Chief Dave West. Jim Branch seconded the motion. On the call of roll: Jim Branch – Yes, Karl Brunell – Yes and Mike Cliff – Yes.

After Executive Session Mike Cliff made a motion to go back into regular session. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Karl Brunell – Yes and Mike Cliff – Yes.

Karl Brunell made a motion to approve an Emergency Vehicle Technician (EVT) endorsement for our paid part-time workers. Mike Cliff seconded the motion; all yes. This allows any of our staff who hold an Emergency Vehicle Technician certification to earn \$0.25 more an hour if they are a FF2/EMT-Basic or \$0.50 more an hour if they are a FF2/Paramedic and wish to take on the task of helping maintain our emergency vehicles. We currently have one individual on staff who holds this certification and his expertise has already saved us hundreds if not a few thousand dollars. It also means a lot less down time for our vehicles and makes it easier to institute our preventive maintenance plan in-house.

Mike Cliff made a motion for FF/EMT, Jeff Cook, to become a dependable position. Karl Brunell seconded the motion; all yes. This means he will have a dedicated shift every 3 days. This helps him as an employee ensuring hours and a set schedule and helps us as a Township retain qualified staff and guarantee certain hours will be covered.

With nothing else to discuss or decide Karl Brunell made a motion to adjourn the regular meeting of the May 13, 2020 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Karl Brunell, Chairman

Sarah Patterson, Fiscal Officer